



Diocese of Portsmouth

St Patrick's Catholic Primary School



Fort Road
Woolston
Southampton
SO19 2JE

Telephone: (023) 8044 8502

Fax: (023) 8043 8823

info@st-patricks.southampton.sch.uk

Headteacher: Mr Michael Lobo

Privacy Notice - Data Protection Act 1998 All pupils - Early Years & Primary Phase

We, **St Patrick's Catholic Primary School**, are the Data Controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous setting / education provider and the Learning Records Service. We hold this personal data and use it to:

- Support your child's teaching and learning;
 - In order to facilitate this, we may share information with the software supplier to set up the systems needed for pupils and parent/carers to access
- Monitor and report on your child's progress;
- Provide appropriate pastoral care, and
Assess how well we, as an Education Provider, are doing;
- Under the duty of the Children's Act 2004, to co-operate with LA and external partners to improve the well-being of children;
- Under the Children's Act 1989 Section 17, we may have to share information to support and protect children with the Local Authority and external partners;
- Support participation in decision making locally and nationally.

This information includes your child's contact details, national curriculum assessment results, attendance, exclusion and progress information, and personal characteristics such as their ethnic group, any special educational needs and relevant medical information as per the form you completed on your child's admission to the early years setting / school and the education records. We will also record where your child goes after they have left us.

We will not give information about you or your child to anyone outside the school without your consent unless the law and our rules allow us to.

The Local Authority has a duty under the Children's Act 2004 to co-operate with their partners in health and youth justice to improve the wellbeing of children in their areas.

We are required by law to pass some information about your child to the Department for Education (DfE) and in turn this will be available for the use of the Local Authority. Information may also be required to send to the Local Authority direct through local frameworks such as data sharing agreements.

If you want to receive a copy of the information about you that we hold or share, please contact Mr Michael Lobo, Headteacher. If you require more information about how the Local Authority (LA) and/or DfE store and use your child's information, then please go to the following websites:

- <http://www.southampton.gov.uk/contact-us/privacy-cookies/privacy-education.aspx>
- <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>
- (https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/455667/Privacy_notice_for_the_evaluation_of_the_Troubled_Families_programme.pdf)

If you are unable to access these websites we can send you a copy of this information. Please contact the Local Authority: **Children, Young People & Learning, Tel: 023 8083 3004.**